



P.O. Box 218, Minden, NV 89423
775-782-9821 FAX: 775-782-6255

Douglas County Board of Commissioners

Meeting Agenda

Doug N. Johnson, Chairman, District 3
Nancy McDermid, Vice Chairwoman, District 4
Greg Lynn, District 1
Steve Thaler, District 2
Barry Penzel, District 5

James R. Nichols, County Manager

Kathy Lewis, Clerk-Treasurer

Thursday, May 7, 2015

1:00 p.m.

Douglas County Historic Courthouse
1616 8th Street, Minden, Nevada

MISSION STATEMENT

Working together with integrity and accountability, the Douglas County team is dedicated to providing essential and cost-effective public services fostering a safe, healthy, scenic, and vibrant community for the enjoyment of our residents and visitors.

The Board of Commissioners may also be meeting for lunch on the same day, at 11:30 a.m. at Saletti's, 1623 U.S. 395, Minden, Nevada. Members of the public, press, and staff are welcome. This is a social gathering; and no Board of Commissioner business will be discussed.

Copies of the finalized agenda are posted at the following locations prior to meeting day: Minden Inn, Administration Building (Historic Courthouse), Judicial and Law Enforcement Center, Gardnerville Post Office, Minden Post Office, Minden Library, Douglas County Administration Building and the Tahoe Transportation Center at Stateline, NV. Questions concerning the agenda should be referred to the County Manager's Office at 775-782-9821.

The Board of County Commissioners sit jointly as the following Boards: Liquor Board, License Board, Tahoe-Douglas Transportation District Board, Water District Board, East Fork Fire and Paramedic Districts Board, Regional Transportation Commission and Redevelopment Agency.

It is the intent of the Board of County Commissioners to protect the dignity of citizens who wish to comment before the Board. It is also the County Commissioner's wish to provide the citizens of Douglas County with an environment that upholds the highest professional standards. Citizens should have the ability to freely comment on items and/or projects that are brought before the Board for action without interference.

In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his/her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere or prevent the speaker from commenting on any present or future project. Persons desiring an opportunity to address the Board of County Commissioners and are not able to attend the meeting are requested to complete and submit a "Comment Card" to the Chairman at the main podium prior to the convening of the Commission meeting. Cards are located at the main entrance to the meeting room.

Copies of supporting material can be requested in person from Laure Penny, Douglas County Manager's Office, 1594 Esmeralda Avenue, Minden, Nevada or by calling 775-782-9821. Supporting material can also be found at <http://www.douglascountynv.gov/agendacenter>. During the public hearing, supporting materials can be viewed in the Public Information Binder located at the entrance to the meeting room.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk's Office in writing at Post Office Box 218, Minden, Nevada 89423 or by calling 782-9821 at least 20 hours in advance.

All items shall include discussion and possible action to approve, modify, deny, or continue.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
FINAL AGENDA – MINDEN, NEVADA
MAY 7, 2015**

1:00 P.M.

INVOCATION by Pastor Bill Beilstein of Trinity Lutheran Church

PLEDGE OF ALLEGIANCE – Doug Ritchie

PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment is limited to three minutes per speaker. The Board of Commissioners uses timing lights to ensure that everyone has an opportunity to speak. You will see a green light when you begin, and then a yellow light which indicates that you have thirty seconds left and should conclude your comments. Once the light turns red, please sit down.

If you are going to comment on a specific agenda item that the Board of Commissioners will take action on, please make your comments when the Board of Commissioners considers that item and the item is opened for public comment.

For members of the public not able to be present when an agenda item is heard, Speaker/Comment Cards are available from the Clerk and at the entrance to the meeting room. These cards should be completed and given to the Clerk.

APPROVAL OF AGENDA

For possible action. Approval of proposed agenda. The Board of Commissioners reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

APPROVAL OF PREVIOUS MINUTES

For possible action. Approval of the Board Minutes of:

March 23, 2015 – Special Meeting; March 24, 2015 – Special Meeting and April 2, 2015 – Regular Meeting

DOUGLAS COUNTY AWARD PRESENTATIONS

1. Ceremonial presentation of **Proclamation 2015P-031** designating the month of May 2015 as Nevada Wildfire Awareness Month. (Ed Smith) (approx. 5 min)

CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item is pulled by a Commissioner or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar items 2a-2u.

CLERK-TREASURER

2a. For possible action. Discussion to approve the receipt and filing of Cumulative Voucher Sheets for checks issued for the 03/20/2015 Payables, the 03/20/2015 Payroll, the 03/23/2015 Payables, the 03/27/2015 Payables, the 04/03/2015 Payables, and the 04/03/2015 Payroll. (Terry Lundergreen)

2b. For possible action. Discussion to approve an Outdoor Festival Permit submitted by the Carson Valley Inn for the Carson Valley Inn Food Truck Festival, scheduled for May 23, 2015, from Noon to 8 p.m., to be held at the Carson Valley Inn parking lot, north end, adjacent to and in TJ's Corral Event Center, 1627 Highway 395 N, Minden, Nevada. (Kathy Lewis)

2c. For possible action. Discussion to approve an Outdoor Festival Permit submitted by Harveys Resort Hotel/Casino for an additional Outdoor Summer Concert featuring Brad Paisley, scheduled for June 11, 2015, from 7 p.m. to 11 p.m., to be held at Harveys Outdoor Amphitheatre, 18 Highway 50, Stateline, Nevada. (Kathy Lewis)

2d. For possible action. Discussion to approve an Outdoor Festival Permit submitted by the Carson Valley Active 20-30 Club #85 for the 105th Carson Valley Days, scheduled for June 10 through 15, 2015 (Monday, June 15 for equipment breakdown), from 7 a.m. to Midnight, daily, to be held throughout Gardnerville and Minden: Lampe Park, Herbig Park, Heritage Park, Carson Valley Middle School, Douglas High School, Minden Park, and Highway 395 for the parade. (Kathy Lewis)

2e. For possible action. Discussion to approve an Outdoor Festival Permit submitted by Bobbie Thompson for the Annual Aviation Roundup, scheduled for August 22 & 23, 2015, from 10 a.m. to 5 p.m. to be held at the Minden-Tahoe Airport, 1146 Airport Road, Minden, Nevada. (Kathy Lewis)

SHERIFF

2f. For possible action. Discussion on the approval of an interlocal agreement between the Douglas County Sheriff's Office and the United States Department of Agriculture (USDA) Forest Service Lake Tahoe Basin Management Unit for patrol services at Nevada Beach. (Sheriff Pierini)

EAST FORK BOARD OF FIRE COMMISSIONERS

2g. For possible action. Discussion to accept a Hazardous Materials Emergency Preparedness mid-cycle grant from the State of Nevada, State Emergency Response Commission in the amount of \$5,584 to send eight members from partners of the Local Emergency Planning Committee (LEPC) to the 2015 Continuing Challenge Workshop. There are no matching funds required. (David Wm. Fogerson)

PUBLIC GUARDIAN/PUBLIC ADMINISTRATOR

2h. For possible action. Discussion on the Public Guardian's and Public Administrator's 2015 first quarter reports. (Claudette Springmeyer)

COMMUNITY SERVICES

2i. For possible action. Discussion to accept \$35,565 from the Nevada Department of Transportation for the purchase of an American with Disabilities Act (ADA) accessible minivan for Douglas Area Rural Transportation (DART) Transportation, with a grant match of \$8,891, which has been budgeted in the Senior Services and Transportation budget. (Travis Lee)

2j. For possible action. Discussion to approve modifications to the Douglas County Parks & Recreation Department Programs and Facilities Manual: adding language regarding Hours of Operation for reserved facilities, adding eligible events to qualify for a 50% of Basic Rate, increasing deposit requirements for multiple facilities, adjusting the rate of use for the Re/Max Grand View Dining Room, adjusting ages for community center youth pass memberships, updating procedures for declined transactions and adding a section for Personal Trainer use of the community centers. (Scott Morgan)

SOCIAL SERVICES

2k. For possible action. Discussion on approval of an interlocal agreement between State of Nevada and Douglas County, effective July 1, 2015 to June 30, 2017, for delivery of Developmental Services for Children to Douglas County residents. (Karen Beckerbauer)

ASSESSOR

2l. For possible action. Discussion on the Open Space Use Application for Historical Use Assessment for parcel 1319-09-702-023 located at 2268 Main Street, Genoa based on the Nevada State Historic Preservation Office review and recognition of the property's historical contribution to the community. (Doug Sonnemann)

DOUGLAS COUNTY LIQUOR BOARD

2m. For possible action. Discussion to approve the addition of an Entertainment Endorsement to the existing On-Site Unrestricted Retail Liquor and Restricted Gaming License for Wink's Silver Strike Lanes represented by owners James & Stacey Winklepleck. Wink's Silver Strike Lanes is located at: 1281 Kimmerling Road, Suite 8, Gardnerville, NV 89460. (Sergeant Pat Brooks)

2n. For possible action. Discussion to approve the addition of Phillip P. Lundquist as Superintendent to the existing On-Site Retail Unrestricted Liquor License for Asian Pacific Group, LLC dba Sunridge Golf Club represented by ShuHai Li, owner. Phillip P. Lundquist has signed a Waiver of Notice of Hearing. Sunridge Golf Club is located at: 1000 Long Drive, Carson City, NV 89705. (Sergeant Pat Brooks)

2o. For possible action. Discussion to approve the addition of David Rouse, Bradley Fox, Robert Gordon and Robert Edwards to the existing Packaged Retail Liquor License with Restricted Gaming for Safeway, Inc. dba Safeway #1537, located at 212 Elks Point Road, Zephyr Cove, Nevada. All four gentlemen have signed a Waiver of Notice of Hearing. (Sergeant Pat Brooks)

TECHNOLOGY SERVICES

2p. For possible action. Discussion to approve a Site Use Agreement between Hard Rock Hotel and Casino and Douglas County Communications to allow Douglas County to install radio equipment on Hard Rock Hotel and Casino property for purposes of emergency communications by County personnel. (Tammy James)

REPORT OF FEES

2q. For possible action. Discussion to approve March 31, 2015 Report of Fees from the Recorder's Office. (Karen Ellison)

2r. For possible action. Discussion to approve receipt of the Douglas County Clerk's report of fees for the month of March 2015. (Kathy Lewis)

2s. For possible action. Discussion to approve receipt of Tahoe General Services Report of Revenue and Transactions for the month of March 2015. (Kathy Lewis)

2t. For possible action. Report on general ledger cash balances through April 10, 2015 per NRS 251.030. (Katherine Bradshaw)

2u. For possible action. Discussion to approve receipt of DMV Report of Revenue and Transactions for the month of March 2015. (Kathy Lewis)

ADMINISTRATIVE AGENDA

The Administrative Calendar will be handled as follows:

- (1.) The Chairman will read the agenda title into the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board.
- (4.) The Board will then discuss the item. Once the Board has concluded their discussion, public comment will be allowed.

- (5.) Public comment will be allowed and is limited to three minutes per speaker.
- (6.) Once public comment is completed, the Board will then ask any follow-up questions and take action.

On agenda items that are agendized as a “presentation” with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

Any item(s) pulled from the Consent Calendar will be heard at this time.

AIRPORT

3. Presentation on the Minden-Tahoe Airport State of the Airport highlighting the past five years and taking a look towards the future. (Bobbi Thompson) (approx. 15 min)

COUNTY MANAGER

4. Presentation and update on the progress of the Tremendous Trails Economic Vitality project. (Debra Lang & Carlo Luri) (approx. 15 min)

EAST FORK BOARD OF FIRE COMMISSIONERS

5. For possible action. Discussion on the adoption of **Resolution 2015R-041** which updates the 2015 East Fork Fire District Incident Reimbursement and Restitution Rate Schedules effective May 8, 2015, through April, 2, 2016. (David Wm. Fogerson)(approx. 5 min)
6. For possible action. Discussion on the adoption of **Resolution 2015R-042** in which East Fork Fire District will compensate its employees in accordance with the contractual binding agreement and Fair Labors and Standards Act in portal to portal and overtime functions when assigned to off-district incidents. (David Wm. Fogerson) (approx. 5 min)
7. For possible action. Discussion on the introduction of **Ordinance 2015-1437** adding Chapter 18.15 – “Ambulance Service Districts” to Title 18 – “Town Annexation and Service Districts” of the Douglas County Code to grant the East Fork Fire Protection District and the Tahoe Douglas Fire Protection District the exclusive right to provide ambulance and related advanced emergency medical technician or paramedic care services within their respective district boundaries, and to provide for other properly related matters. **(1st Reading)** (Dave Wm. Fogerson) (approx. 15 min)

8. For possible action. Discussion on the approval of a Cost Allocation/Recovery Agreement between Douglas County and East Fork Fire Protection District, in the amount of \$332,355, to be included in the FY 2015-16 Budget. (Tod Carlini) (approx. 45 min)

EAST FORK FIRE PROTECTION DISTRICT

9. For possible action. Discussion on the approval of a Cost Allocation/Recovery Agreement between Douglas County and East Fork Fire Protection District, in the amount of \$332,355, to be included in the FY 2015-16 Budget. (Tod Carlini) (approx. 10 min)

COMMUNITY SERVICES

10. For possible action. Discussion to approve the phased improvement plan for Johnson Lane Park located on Stephanie Lane in North Douglas County including the following improvements to be constructed in this priority order as funding allows: Priorities 1) restroom remodel, landscaping, new large group pavilion - in addition to the existing pavilion to be saved if possible; 2) new playground equipment with tot lot and preteen equipment; 3) two unlit tennis courts with pickleball overlay; 4) picnic areas with tables and barbecue grills and horseshoe pits; 5) dog park -large dog and small dog; 6) half-court basketball facility; 7) disc golf course; and 8) second half-court basketball facility. (Scott Morgan) (approx. 15 min)

11. For possible action. Discussion to adopt **Resolution 2015R-040** to donate four modular, removable buildings, valued at \$81,474, that formerly comprised the Recreation Annex of the Douglas County Parks and Recreation Department located at 1321 Waterloo Lane Gardnerville, to the Douglas County School District. (Scott Morgan) (approx. 5 min)

COMMUNITY DEVELOPMENT

12. For possible action. Discussion on the adoption of **Ordinance 2015-1434** amending Douglas County Code Title 18: Appendix C, amending the Gardnerville Town Boundary by annexing three separate areas, totaling approximately 2.632 acres within the Minden/Gardnerville Community Plan, as requested by the Town of Gardnerville. The request includes all of APN 1220-10-501-002, and a portion of APN 1220-10-501-004 located at the northeasterly terminus of Virginia Ranch Road, and a portion of the public right of way on Muller Parkway, approximately 420 feet east of Virginia Ranch Road. The subject properties are located in the CF (Community Facilities), A-19 (Agricultural, 19 acre minimum parcel size) zoning districts, and public right of way (**2nd Reading**) (Emery Papp) (approx. 5 min)

13. For possible action. Discussion on the adoption of **Ordinance 2015-1433** (ref. DA 15-009), a Zoning Text Amendment, initiated by the Community Development Department (1) to amend the Douglas County Development Code, Section 20.658.020 *Permitted, development permitted, and special use permit* (Table) to create the use *Renewable Energy Generation* and allow it subject to a Special Use Permit in the PF (Public Facilities) zoning district, and to add Footnote 9 in reference to Above Ground Utility projects located within a County adopted Utility Corridor to require design review; (2) to amend Section 20.660.130 *Utility and Public Service Uses* adding *Renewable Energy Generation* use; and (3) to amend Appendix A to include a definition of Aboveground Utility Projects, as required by NRS 278.26503. **(2nd Reading)** (Hope Sullivan) (approx. 5 min)

14. For possible action. Discussion on the adoption of **Resolution 2015R-039** imposing a temporary moratorium on Solar Photovoltaic Facilities and temporarily prohibiting the County from accepting any applications or requests to operate, permit or license any such facilities with the exception of the pending request for a Solar Photovoltaic Facility at 760 Muller Lane as said application was submitted prior to consideration of the moratorium. (Hope Sullivan) (approx. 25 min)

15. For possible action. Discussion on the introduction of **Ordinance 2015-1436** a zoning text amendment to amend Douglas County Code (DCC), Chapter 20.01 by placing a temporary moratorium on Solar Photovoltaic Facilities as a primary use, designating Solar Photovoltaic Facilities as a prohibited use per Title 20 and temporarily prohibiting the County's acceptance and consideration of any and all land use applications, development permits, business license applications, building permit applications and any other application or request to operate or otherwise license or permit any Solar Photovoltaic Facilities; and other properly related matters. **(1st Reading)** (Hope Sullivan) (approx. 10 min)

COUNTY MANAGER

16. For possible action. Discussion and direction to staff regarding legislation or legislative issues proposed by legislators or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues that may impact Douglas County as may be deemed by the Board of County Commissioners. (approx. 10 min)

17. Reports/updates from County Commission members concerning the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended. These boards/commissions/meetings include but are not limited to the: Nevada Association of Counties; Carson Water Subconservancy District; Lake Tahoe Visitors Authority; Tahoe Regional Planning Agency; Law Library; NevadaWorks; Carson Valley Chamber of Commerce, Carson Valley Visitors Authority; Tahoe Douglas Visitors Authority; Lake Tahoe South Shore

Chamber of Commerce; Western Nevada Development District; Regional Transportation Commission; Nevada Tahoe Conservation District; Nevada V & T Railroad Commission; Joint Powers/Waste Management; Tahoe Transportation District, and the Debt Management Commission. There will be no discussion or action taken on these reports/updates. (approx. 10 min)

CLOSING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment has not already been taken.

THE TIMING FOR AGENDA ITEMS IS APPROXIMATE UNLESS OTHERWISE INDICATED AS A TIME SPECIFIC ITEM. ITEMS MAY BE CONSIDERED AHEAD OF OR AFTER THE SCHEDULE INDICATED BY THIS AGENDA.